



Wayne County Lodge 94
FRATERNAL ORDER OF POLICE ®

Mailing Address: P.O. Box 717, Wooster, OH 44691
Lodge Address: 10035 Akron Rd., Rittman, OH 44270

<i>President</i> Bryon Meshew Creston PD	<i>Vice President</i> Adam Manges Wayne County SO	<i>Secretary</i> Marti McCord Florida Department of Corrections Ret.	<i>Treasurer</i> Michael Smucker Orrville PD	
<i>Chaplain</i> Kurt Stauffer Wayne County SO	<i>Sgt at Arms</i>	<i>Trustee</i> Tom Ballinger Copley PD	<i>Trustee</i> Jason Crawford Wayne County SO (Ret)	<i>Trustee</i> Rob Ecker Wayne County SO

LODGE HALL RULES AND REGULATIONS

- 1.) Any member may request use of the Lodge Hall by notifying the Treasurer or Secretary at least 30 days in advance, stating the number of guests, purpose of use and date or dates requested. **NO ONE IS PERMITTED TO USE THE LODGE HALL WITHOUT A RESERVATION.**
- 2.) Use of the Lodge Hall is on a first come first serve basis. FOP and FOPA functions have priority over all other functions.
- 3.) Any FOP or FOPA member using the Lodge Hall shall make a \$100 donation. There is no charge for FOP/FOPA functions where no non-members are present. Members renting the hall shall have access to the Pavilion and or the BBQ pit included in their donation.
Any law enforcement agency, office or department in Wayne County that has members of their organization in the FOP/FOPA shall have usage of the Lodge Hall at no cost for departmental functions provided the Lodge Hall has not already been reserved.
Functions would include but not be limited to office retirement parties, Christmas parties, training programs and office meetings. Any damage or not leaving the building in the same condition as found may result in suspension of future use of the Lodge Hall and or replacement cost of items billed to the agency.
- 4.) If the lodge is not cleaned after use, a \$50.00 fee will be charged to the renting member.
- 5.) The Lodge will be opened for use at 9:00 am unless different arrangements are made at least 24 hours prior to the function. Requests to set up on the day prior to the event may be honored as long as the Hall is not being used..
- 6.) Members using the Hall must be the first one in the Lodge Hall and the last to leave. That member must remain at the Hall at all times, and shall not leave any guests unsupervised.
- 7.) Smoking is NOT permitted in the building.

- 8.) Outdoor grills with the exception of the one gas grill provided are not permitted under the canopy at the front doors.
- 9.) Tape, glue, pins, nails or any other markings are not permitted on the walls, pillars, ceiling, etc.
- 10.) Running, fighting and horseplaying are not permitted inside of the building. All members and guests must conduct themselves in an appropriate manner.
- 11.) Pets are not permitted inside the building without special permission from the Wayne County FOP/FOPA Executive Board. Pets kept outside the building must be kept on a leash at all times.
- 12.) Motor vehicles may not exceed the rate of 10 MPH on the grounds, including the driveway. Parking in the driveway is prohibited. All cars must park in designated spaces.
- 13.) Fishing in the pond is catch & release for members only. Any other use of the pond is at your own risk. The FOP & FOPA Lodges, Officers or Trustees are not responsible for accidents.
- 14.) During the winter months, the driveway and parking lot is plowed prior to regular lodge meetings. Any member requesting the use of the Hall shall contact the Treasurer to have the driveway and parking lot plowed prior to their function. The cost for snow removal is \$45. **NO OUTSIDE CONTRACTORS ARE PERMITTED TO PLOW THE PARKING LOT.**
- 15.) At the conclusion of the evening, the Lodge Hall shall be restored to original condition. Cleaning supplies can be found in the closet next to the bathrooms. The following criteria shall be met:
 - Pick up all the trash. Empty all trash cans, including all bathrooms. A dumpster is located in the parking lot.
 - Wipe down all tables, chairs, counters, window sills and doors
 - General cleaning of bathrooms and kitchen and bathroom areas
 - Sweep and mop floors, including kitchen, bathrooms and foyer.
 - Remove food from the refrigerator and oven.
 - Clean out mop buckets.
 - Police area around front entrance (Smoking area)

IT IS THE RESPONSIBILITY OF THE PERSON THAT RESERVED THE LODGE HALL TO CHECK THE HALL FOR CLEANLINESS AND DAMAGE PRIOR TO LEAVING THE HALL. FAILURE TO PROPERLY CLEAN THE HALL WILL RESULT IN LOSS OF ALL OR PART OF DEPOSIT.